

## EasyChair Instructions for ICESNANO 2016

EasyChair is an online conference management system which is used for ICESNANO 2016. In order to submit papers to the conference you need to create an EasyChair account.

If you have used EasyChair previously skip to the Paper Submission instructions on the next page at [Extended Abstract Submission section](#).

If you are using EasyChair for the first time, create an account as shown below.

### EasyChair Account Creation

1. Go to the EasyChair ICESNANO 2016 page <https://easychair.org/conferences/?conf=icesnano2016>.
2. Click the **sign up for an account** link

#### Log in to EasyChair for ICESNANO 2016

EasyChair uses cookies for user authentication. To use EasyChair, you should **allow your browser to save cookies from easychair.org**.



User name:

Password:

**Log in**

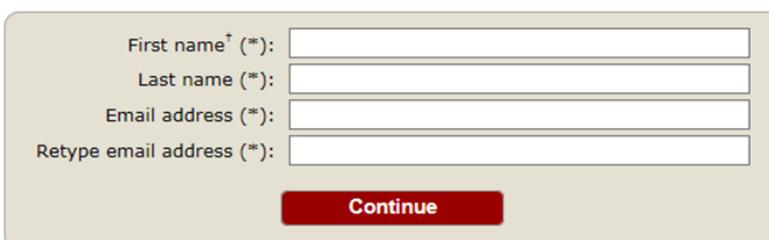
---

If you have no EasyChair account, [create an account](#)  
Forgot your password? [click here](#)  
Problems to log in? [click here](#)

3. Enter the re-CAPTCHA text (this is to stop automated programs from misusing EasyChair)
4. Fill in the form and click **Continue**.

#### Signing up for EasyChair: Step 2

Please fill out the following form. The required fields are marked by (\*)  
Note that **the most common reason for failing to sign up is an incorrect email address** so please type your email address correctly.



First name\* (\*):

Last name (\*):

Email address (\*):

Retype email address (\*):

**Continue**

- You should now get an account creation email from EasyChair. Follow the link provided in the email and complete the Account Creation form and click **Create my account**.

## Extended Abstract Submission – by May 5<sup>th</sup> 2016

- Go to the EasyChair ICESNANO 2016 page <https://easychair.org/conferences/?conf=icesnano2016>.
- Sign in using your EasyChair **User name** and **Password**
- Select **New Submission** from the menu bar

ICESNANO 2016 Web site.'" data-bbox="117 353 903 495"/>

- Fill out the form of Author Information for each of the authors. Some items on the form are explained here:

**Author 1** ([click here to add yourself](#)) ([click here to add an associate](#))

First name<sup>†</sup> (\*):

Last name (\*):

Email (\*):

Country (\*):

Organization (\*):

Web site:

Corresponding author:

**Author 2** ([click here to add yourself](#)) ([click here to add an associate](#))

First name<sup>†</sup> (\*):

Last name (\*):

Email (\*):

Country (\*):

Organization (\*):

Web site:

Corresponding author:

**Author 3** ([click here to add yourself](#)) ([click here to add an associate](#))

First name<sup>†</sup> (\*):

Last name (\*):

Email (\*):

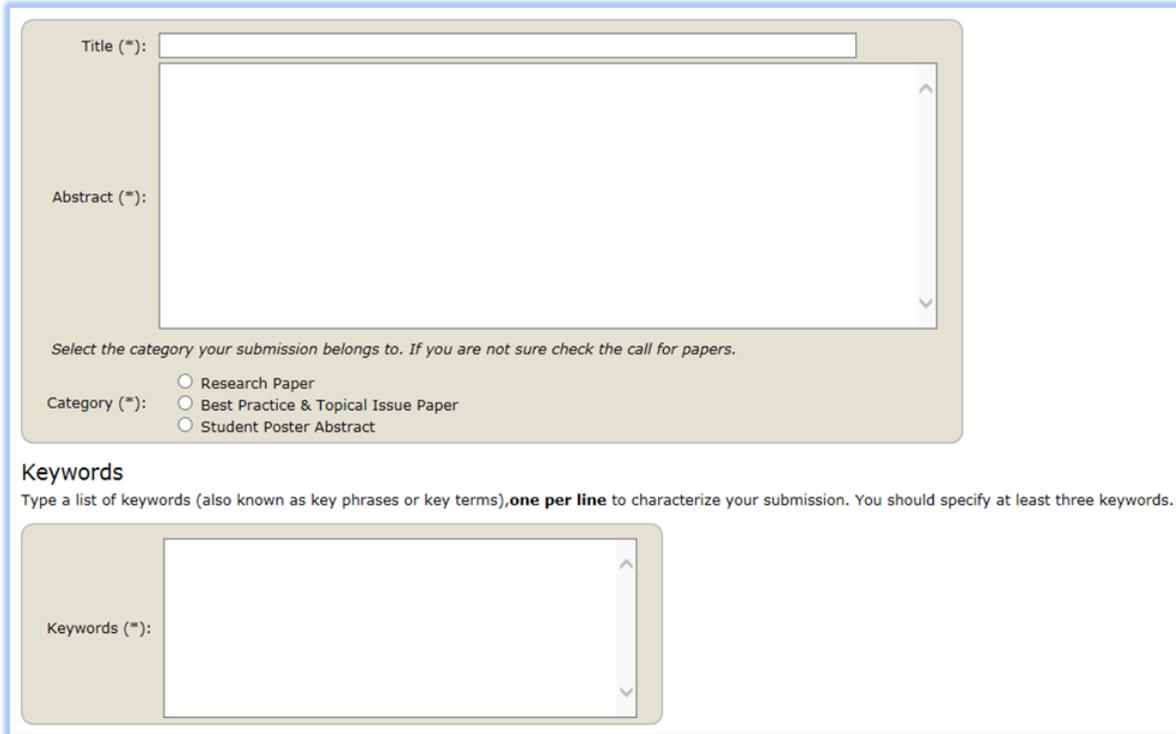
Country (\*):

Organization (\*):

Web site:

Corresponding author:

5. The title and the abstract should be entered as plain text, they should not contain HTML elements.  
**(No need to attach a file )**



Title (\*):

Abstract (\*):

Select the category your submission belongs to. If you are not sure check the call for papers.

Category (\*):  Research Paper  
 Best Practice & Topical Issue Paper  
 Student Poster Abstract

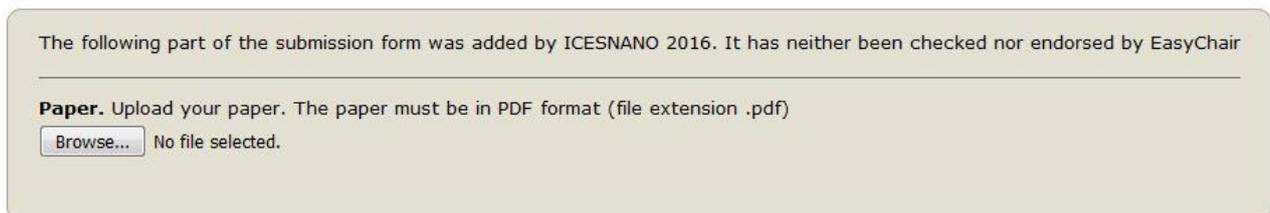
**Keywords**  
Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.

Keywords (\*):

**Ignore the section that says Upload Paper (You will do this when submitting the full paper).**

6. Upload your extended abstract instead of paper. The extended abstract must be in PDF format.

### Uploads



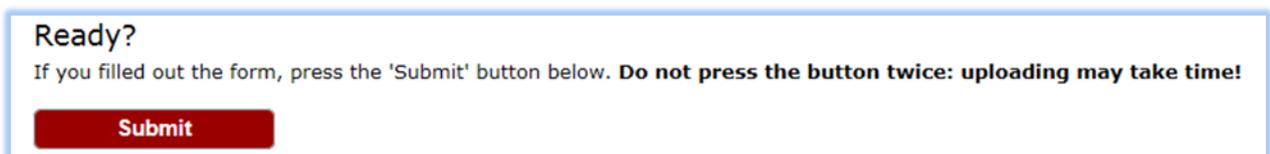
The following part of the submission form was added by ICESNANO 2016. It has neither been checked nor endorsed by EasyChair

---

**Paper.** Upload your paper. The paper must be in PDF format (file extension .pdf)

No file selected.

7. Click the **Submit** button to finish your extended abstract.



**Ready?**  
If you filled out the form, press the 'Submit' button below. **Do not press the button twice: uploading may take time!**

8. Feedback

You will receive feedback/emails from the EasyChair system. However, you can also contact ICESNANO 2016 Administration at [icesnano@ft.uns.ac.id](mailto:icesnano@ft.uns.ac.id).

## Full Paper Submission – by September 5<sup>th</sup> 2016

1. After conference, the authors have to prepare the manuscripts accordance with the template of AIP Conference Proceedings at the following URL : <http://scitation.aip.org/content/aip/proceeding/aipcp/info/authors>.
2. To avoid error in the paragraph spacing, all submitted manuscripts must be prepared as a Word document with using **\*.doc format**. You can done by using *Save as* menu in Microsoft Word and then choosing the option of *Save a copy of the document Word 97-2003 document*.
3. You have to send your prepared manuscript to ICESNANO 2016 Administration at [icesnano@ft.uns.ac.id](mailto:icesnano@ft.uns.ac.id).
4. To expedite the publication process at AIP Conference Proceedings, you will be asked to sign a **Copyright Transfer Agreement Form** provided by the committee at the time when you have been at the conference venue.
5. In the proceedings services of ICESNANO 2016, your paper will be published by online OPEN ACCESS. OPEN ACCESS is an online proceeding that will be permanently free-to-read and available to researchers worldwide without any fee to access or download the papers.